### **BOARD OF EDUCATION MEETING**

#### AUDUBON HIGH SCHOOL MEDIA CENTER

#### WEDNESDAY, FEBRUARY 20, 2013

7:30 P.M.

#### AGENDA

- 1. Call meeting to order.
- 2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."

- 3. Salute to the Flag.
- 4. Motion to approve the following minutes:

January 16, 2013

All motions are voted on by all members unless otherwise marked with an +.

## OPEN TO THE PUBLIC

### THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR JANUARY

Grade Seven

Brenda Trieu

Nik Chiaradia

Katrina Janco

Sal Borreggine

Sophomore Class

#### Grade Eight

Grace Borden Kevin Grim

#### Junior Class

Kelsey DeFrates Zak Chiaradia Freshman Class

Rose Hutter Max Roselli

### Senior Class

Rachel Meyers Luis Giron

## RECOGNITION OF THE FOLLOWING STUDENTS FOR THEIR PARTICIPATION IN THE TENTH ANNUAL WINTER FESTIVAL HONORS BAND ON SATURDAY, JANUARY 19, 2013

Maggie Bouch Leanna Ledoux Alexis Winters Jacob Ciurlino Kaitlyn Beckett Stephen Lindemuth Sally Cameron Emily Lentz Andrew Gifford Matt Pawling Aidan Solano Sean Smith Lori Jones Mia Nixon Jenna McIver Stephen Prince Sandy Smith Samantha Kulpa Kayleigh Ostberg Kailey Berman Alex Ruffalo Nathan Apicella

# PRESENTATION

### **Report on Violence, Vandalism and Substance Report** – Incident Dates: 9/1/2012 - 12/31/12: Don Borden

QSAC Report: Patricia Martel, Eric Miller and Beth Canzanese

### 2012-2013 Progress Targets Action Plan: Beth Canzanese

## FINANCE:

- Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2012. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2012. The Treasurer's Report and Secretary's report are in agreement for the month of December 2012.
- 3. Board Secretary in accordance with N.J.A.C. 6A:23A 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- 4. Board of Education Certification pursuant to N.J.A.C. 6A:23A 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 5. Motion to approve IDEA FY12 Grant Carry-Over Amendment Funds as follows:

•	Basic	\$79,745.00
•	Preschool	\$ 7,949.00

6. Motion to approve transfers as listed:

### **PERSONNEL:** (All motions are upon Superintendent's recommendation:)

1. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$235.00	Scott LaPayover	June 24-27, 2013	NATA Symposium (National Athletic Trainer's Association)
HS	\$225.00	Laurie Terzano	February 27, 2013	TPRS Beyond Basics (Practical Strategies for Accelerating Proficiency in the Classroom)
HS	\$225.00	Teresa D'Aprile	February 27, 2013	TPRS Beyond Basics (Practical Strategies for Accelerating Proficiency in the Classroom)
HS	\$225.00	Ashley McGuire	February 27, 2013	TPRS Beyond Basics (Practical Strategies for Accelerating Proficiency in the Classroom)
HS	\$350.00	Anthony Carbone	March 18, 19, 20, 21, 2013	53 <sup>rd</sup> Annual Director of Athletics Workshop
HS	\$205.00	Karen Dyer	March 21, 2013	Socratic Seminars

2. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$219.00	Debra Costello	March 15, 2013	Common Core State Standards for Reading Workshop
HAS	\$219.00	Roberta Ignaczewski	March 15, 2013	Common Core State Standards for Reading Workshop
HAS	\$215.00	Catherine Olivieri	April 26, 2013	Practical Ideas To Differentiate Writing Instruction
HAS	\$215.00	Karen Bowers	April 26, 2013	Practical Ideas To Differentiate Writing Instruction

3. Motion to approve a request for an unpaid leave of absence from Denise McGettigan, high school English teacher, effective May 24, 2013 as follows: (This does not establish past practice.)

Leave Without Pay

Friday, May 24, 2013 (If school is in session due to an emergency school closing make-up day)

4. + Motion to approve payment to the following staff members for professional development on Student Growth Objectives at the AEA agreement non-instructional rate of \$25.00 per hour for three hours for a total of \$75.00 each:

Joan Maguire Terri Salamone

- 5. Motion to accept, with best wishes, the letter of resignation from Laurie Crea, part-time curriculum secretary, effective on or before February 8, 2013.
- 6. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

Ryan English	Substitute Teacher	Grades K through 12
Svetlana Starikovsky	Substitute Teacher	Grades K through 5
Matthew Crawford	Substitute Teacher	Grades 7 through 12
Dana Ball	Substitute Secretary	All schools

7. Motion to approve the following staff member to write curriculum as listed as per the AEA negotiated agreement:

Dustin Stiles 7<sup>th</sup> Grade Cycle: Robotics \$150.00 (\$600.00 prorated)

- 8. Motion to approve Rowan University student, Ryan Knaul, to complete 48 hours of observation at the high school effective retroactive to February 2, 2013 through March 21, 2013 with Donald Seybold serving as cooperating teacher.
- 9. + Motion to approve an amendment to the original approval regarding the Family Writing workshops effective February 19, 2013 through March 15, 2013: (Due to an overwhelming response, the number of workshops will be increased from four workshops to eight workshops) as listed:

Theresa Salamone Jennifer Beebe

12 Total hours non-instructional prep time - \$25.00 per hour:	\$ 300.00
9 Total hours non-instructional set-up and clean-up - \$25.00 per hour:	\$ 225.00
16 hours total instructional time - \$35.00 per hour:	<u>\$ 560.00</u>
Total compensation per staff member:	\$1085.00

10. Motion to approve the following Camden County College student to complete a 45 minute observation requirement in science retroactive to February 4, 2013 as follows:

Beste Kol Nancy Wolgamat Student Cooperation Teacher

11. Motion to approve a maternity leave of absence request from Janelle Mueller, part time art teacher and part time aide at the high school, effective May 9, 2013 through June 30, 2013 as follows:

Paid Leave of Absence: May 9, 2013 through June 30, 2013 31 Sick Days

- 12. + Motion to accept, with best wishes, the letter of retirement from Ted Clarke, principal at Mansion Avenue School, effective July 1, 2013.
- 13. Motion to accept, with best wishes, the letter of resignation from Debbi Nanni-Zacher, part-time speech language pathologist, effective March 28, 2013.
- 14. + Motion to approve a maternity leave of absence request from Maddy Meehan, sixth grade teacher at Mansion Avenue School, effective May 6, 2013 through November 1, 2013 as follows:

Paid Leave of Absence:May 6, 2013 through June 30, 201334 Sick DaysNJFLA for the purpose of child rearing:September 1, 2013 through November 1, 2013Unpaid Leave of Absence:September 1, 2013 through November 1, 2013

15. Motion to approve the following Rutgers University student to complete 12 hours of observation (3 hours per week for four weeks) effective February 21, 2013 as follows:

Student Teacher	School	Grade/Subject	Dates	Cooperating Teachers
Emily Hinesley	HS	Math/Science	2/21/13-5/1/13	Kevin Greway Bill Scully

- 16. + Motion to approve an increase in hours for Tricia Bevelheimer, physical therapist for the SHAPE program, from up to 10 hours per week to up to 14 hours per week, at her hourly rate of \$76.49, to provide consultation and IEP driven services to several new students recently enrolled in the SHAPE program.
- 17. Motion to approve a request from Kathy Jakubowski, high school special education aide, to invoke the FMLA effective retroactive to February 11, 2013 through February 15, 2013.
- 18. Motion to approve payment to William Scully, high school math teacher, to turnkey professional development on grades 5 through 8 common core standards and the PARCC as follows:

8 hours at the AEA professional development rate of \$55.00 per hour and one hour prep at \$25.00 per hour for a total of \$465.00

- 19. Motion to approve Dawn Bentley, current district substitute secretary, as part-time curriculum secretary in the district, for Laurie Crea, at Step 9, \$14.70 per hour, not to include benefits, for 25 hours per week effective February 21, 2013 through June 30, 2013 to include payment at the hourly rate for additional hours for training purposes prior to February 21, 2013.
- 20. + Motion to approve the following staff members as Cognetics coaches for the 2012-2013 school year.

Judy Gabardi	Head Coach	\$375.00
Kristen Solanik	Assistant Coach	\$250.00

21. + Motion to approve the following as classroom volunteer at the Haviland Avenue School for the remainder of the 2012-2013 school year:

Judy Perna

22. Motion to approve spring coaching positions for the 2012-2013 school year:

Baseball Varsity	Rich Horan
Baseball Asst. Varsity	*Ryan Knaul
Baseball Asst. Varsity	*Ryan Gilmore
Baseball Asst. Varsity	*Zachary Jakubowski
Baseball Junior Varsity	*Keith Allen
Baseball Freshman	*Ryan English
*Keith Allen, Ryan English, Ry	yan Gilmore, Zachary Jakubowski and Ryan Knaul will each y Assistant's + JV + Freshman stipends.
Golf Varsity	Luke Collazzo
Golf Asst. Varsity	Harry Reeves – Three-fifths assistant's stipend
	Michael Tomasetti – Two-fifths assistant's stipend
Softball Varsity	Erin Small
Softball Asst. Varsity	Maddy Meehan
Softball Junior Varsity	Denise McGettigan
Softball Freshman	Amanda Brown
Boys Tennis Varsity	Chris Sylvester
Boys Track & Field Varsity	Steve Ireland
Girls Track & Field Varsity	Shelly Chester
Track & Field Asst.	Christie Cochran
Track & Field Asst.	Paul Frantz
Track & Field Asst.	Adam Cramer
Track & Field Asst.	Renee Vogel – Robinson
7/8 Grade Coed Track & Field	Donald Seybold
7/8 Grade Coed Track	William Greener - One-half assistant's stipend
& Field Assistants	Angela DiFilippo - One-half assistant's stipend
Spring Weight Training	David Ricci (2/5) Dominic Koehl (3/5)
Spring Athletic Trainer	Scott LaPayover
Spring Asst. Athletic Director	Eric Miller
Volunteers	
Baseball	Pat Dewechter. Chris Harris, Rich Horan,III, Tyler Inkster, Brian Kulak, Ralph Schiavo & Don Seybold
Golf	Paul Frantz
Spring Weight Training	Keith Allen
Track and Field Programs	Shawn Agnew, Kieren Boland, Alice Borden, Matthew Cecchini, Randy Marr, Kyle Muckley, Anthony Pugliese, Daryl White, Luke Sturgis

23.

Motion to approve the following staff members as instructors and substitutes for the Extended Day Program at the high school for the 2012-2013 school year at the contractual rate of \$35.00 per hour and one hour of prep time at the contractual rate of \$25.00:

Andi Collazzo – 6 hours for a total of \$235.00 Anna Muessig – 6 hours for a total of \$235.00 Ginny Tappin – 6 hours for a total of \$235.00

Substitutes: \$35.00 per hour as needed Mike Tiedeken Beth Canzanese Katie Hueber

24. + Motion to approve the following staff members as instructors and substitutes for the Extended Day Program at Mansion Avenue School for the 2012-2013 school year at the contractual rate of \$35.00 per hour and one hour of prep time at the contractual rate of \$25.00:

> Jen Beebe – 16 hours for a total of \$585.00 Jen Hartman – 16 hours for a total of \$585.00 Mike Weppler – 16 hours for a total of \$585.00 Sharon Selby – 16 hours for a total of \$585.00 Beth Canzanese – 4 hours for a total of \$140.00

Substitutes: \$35.00 per hour as needed Katie Hueber Mike Tiedeken Beth Canzanese

25. + Motion to approve payment to Amanda Brown, Health/PE teacher at Haviland Avenue School, to attend the PE/Health Consortium Benchmark Session at Collingswood on February 25, 2013 at the AEA non-instructional rate of \$25.00 per hour for (4) four hours for a total of \$100.00.

### PROGRAM:

- 1. Motion to approve an agreement between Camden County College and the Audubon High School for the 2012-2013 High School Plus Program effective immediately.
- 2. Motion to approve the following *New Course Approval* request for the high school as recommended by the Curriculum Committee of the Board:
  - > 7<sup>th</sup> Grade Cycle: Robotics
- 3. Motion to approve the Violence, Vandalism and Substance Abuse Report for incidents occurring from September 1, 2012 through December 2012 as presented, and submission of the report and related documents to the New Jersey Department of Education.
- 4. Motion to approve the resumption of the social skills program, Kids Connect, at all three district schools for the remainder of the 2012-2013 school year at no cost to the district. (*This program was in place for the past two years at Mansion Avenue School and will be extended to the high school and Haviland Avenue School this year.*)
- 5. Motion to approve the Class of 2014 senior class trip to Disney World from March 24, 2014 through March 28, 2014.
- 6. + Motion to approve the Enrichment Program for Grades 3 and 4 Zoo Tycoon effective March 2013.
- 7. Motion to approve the resolution to terminate the district's participation in the program (including Prescription Drug and/or Dental Plan) thereby canceling coverage provided by the New Jersey State Health Benefits Program (N.J.S.A.52:14-17.25 et seq.) for all its active and retired employees.
- 8. Motion to approve the 2012-2013 Progress Targets Action Plan.
- DISCUSSION: School Choice

### STUDENTS:

- 1. Motion to approve the following field trip requests:
- 2. Motion to approve homebound instruction for the following students:

STUDENT ID# DATE

00428	Effective retroactive to January 15, 2013 through Present
00816	Effective retroactive to January 18, 2013 through Present
73653	Effective retroactive to February 4, 2013 through November 2013
42411	Effective retroactive to January 14, 2013 through March 1, 2013
42383	Effective retroactive to February 6, 2013 through TBD

3.

Motion to approve the following out-of-district placement:

Student ID#	Placement	Date
00122	Bankbridge Regional High School	Retroactive to February 4, 2013 – Mt. Ephraim School District is responsible for tuition and transportation costs

4. + Motion to approve one-on-one nursing services for out of district student, ID#44674 effective February 21, 2013 through the duration of the student's elementary school years to allow participation in a community based instructional program requiring monthly trips to a local business and/or community group at a cost of \$700.00 annually (prorated for the 2012-2013 school year).

### **BUILDINGS AND GROUNDS:**

1. Motion to approve the following use of facilities requests:

### **REPORTS**:

- 1. Mansion Avenue School
- 2. Haviland Avenue School
- 3. High School
- 4. Child Study Team
- 5. MAS RTI Report

### BOARD COMMITTEES:

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: Mr. Gilmore, Chairperson, Mrs. Hauske, Mrs. Dawson, Mr. Yacovelli , Alternate, Mrs. Cox
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: Mrs. Slack, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown,** Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCESC Rep. Rotation: Mrs. Slack
- I. CCSBA Rep. Rotation: Ms. Sullivan
- J AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden** Affirmative Action Officer: **Mr. Delengowski** Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

1.	Motion to move board to closed session at approximately	pm for the following:
----	---	-----------------------

Reconvene at approximately \_\_\_\_\_ pm.

# **PUBLIC PARTICIPATION:**

1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.